



University of Limerick Kayak Club

AGM 2019

Agenda

- Safety Statement Update & changes
- Intervarsities 2019
- Rec Drive
- Election of new Committee Members
- AOB



Safety Statement

- Major Changes :
 - ICU to Canoeing Ireland
 - Night Time paddling
 - Personal Trip Safety Guidelines



Night time paddling

- We have changed the wording of Section **3.6.6** from :

6. All on-water activities should occur only during official daylight hours as set by the National Almanac.

- To:

6. All on-water activities should occur only during sufficient daylight hours. Paddling outside of sufficient daylight hours can only happen when there is adequate lighting from streetlights or other installed light sources , members must also get the expressed permission of both Captain & Safety , Training and Development Officer.

Personal Trip Safety Guidelines

- We have changed the wording of section **2.8.3.1** bullet point 2 from:

- Members must have the **trip approved** as a club trip by discussing the trip with a core committee member. A list of core committee will be available in the boathouse.

- To:

- Members must have the **trip approved** as a club trip by either the Captain and Safety Officer, or Captain or Safety Officer and one other committee member in verbal and or written form.

Varsities

- Price : TBC
- 15th 17th Feb
- Outback Sessions
- Disciplines
- Costume Theme



Rec Drive

- Thursday 31st January
 - Set up from 4pm onwards
 - 5pm- 7:30pm
 - Talk to Lauren if you are interested in helping out



Housekeeping

- Position described.
- Self nominations firstly, then nominating of others.
- All nominees must be willing and seconded.
- Uncontested nominees will be automatically elected.
- With multiple nominations;
 - Two minute individual hustling slot in nominated order.
 - INDIRECT questions welcomed from the floor to be answered by all.
 - For fairness or time chair may pass on questioning where needed.
 - After questions, nominees leave for secret voting.
 - No swaying points, notes or questions may be added without nominees present and all will be returned where deemed necessary.

Positions

Position	Current	Elected
Captain	Eoin Hayes	Stephen Watkins
Secretary	Rhona Crowley	Thomas Nash
Treasurer	Amy Dermody	Lauren Kavanagh
STD	Stephen Watkins	Peter Walsh
Ass. STD	Anthony Mc Gwynne	Eoghan O'Duffy
Trips	Karen O'Sullivan	Laura Molloy
Equipment Officer	Thomas Nash	Darragh Lehane
Ass. Equipment	Peter Walsh	Andrew Moran
PRO	Erin Carey	David Leahy
Disciplines	Keith O'Brien	Eoin Morgan
Polo	Alex Cummins	To be Elected
Fresher's Rep	Lauren Kavanagh	Ella McDermot
Web Admin	Eoin Watkins	Eoin Watkins
Spare Person	Eoghan Calnan	Eoin Hayes

Captain

- Face of the club, in charge of upholding our good name and reputation
- Ensure the club runs smoothly & benefits all its members as much as possible
- Make sure rest of committee are doing their work
- Liaise with Paul & Aisling in the C&S offices
- Suited to someone:
 - Who is responsible & committed
 - With excellent organisational skills
 - With a thorough knowledge of how the club works both on a committee level and in the C&S

Secretary

- Organises the bi-weekly committee meetings
- Take minutes at all meetings
- Follow up on other committee members action items
- Reply to emails and inquiries
- Suited to someone:
 - Who is extremely organised
 - Can type/take notes quickly at meetings
 - Who has good communication skills

Treasurer

- Oversees the clubs spending of its budget from the C&S
- Keep a record of all income and expenditure
- Ensure all bills are paid on time
- Do most of the work for the annual budget submission
- Treasurers workshop: February 12th at 11, 1pm and 5pm in Room 3 SU
- Suited to someone:
 - Who is very responsible & organised
 - Who has a head for figures & book-keeping

Safety, training And development

- Ensure all activities are run in a safe manner
 - Correct ratios
 - People are in a state to get on the river
- Organise skills, safety & rescue training & assessments
- Suited to someone:
 - Who is responsible, sensible and organised
 - Who isn't afraid to tell people they can't get on the river
 - Who has a good knowledge of the CI award structures

Assistant Safety, Training and Development

Assist the STD to;

- Ensure all activities are run in a safe manner
 - Correct ratios
 - People are in a state to get on the river
- Organise skills, safety & rescue training & assessments
- Suited to someone:
 - Who is responsible, sensible and organised
 - Who isn't afraid to tell people they can't get on the river
 - Who has a good knowledge of the IC award structures

Trips

- Organise all our weekend trips
- Book hostels, ensure we have drivers/book buses
- Work with treasurer to calculate price for trips
- Organise international trips with help of the whole committee
- Suited to someone who has:
 - Good organisational skills
 - Good communication skills



Equipment

- Look after our upwards of €100,000 worth of equipment
- Organise the purchase of new gear & club gear orders
- Repair boats, decks, wetsuits, helmets etc.
- Carry out boat allocations for bigger trips
- Ensure sign-out procedure is followed
- Suited to someone who:
 - Is very organised
 - Can problem solve repair issues
 - Can plastic weld, preferred but not essential
 - Good communication skills

Assistant Equipment

Assist the Equipment Officer to;

- Look after our upwards of €100,000 worth of equipment
- Organise the purchase of new gear & club gear orders
- Repair boats, decks, wetsuits, helmets etc.
- Carry out boat allocations for bigger trips
- Ensure sign-out procedure is followed
- Suited to someone who:
 - Is very organised
 - Can problem solve repair issues
 - Can plastic weld, preferred but not essential
 - Good communication skills

Public Relations Officer

- Maintain the club's social media presence
- Weekly emails
- Ensure articles are submitted to An Focal and C&S Newsletter
- Create event pages, posters & other promotional material
- Social Media Workshop Feb 4th at 12.15, Feb 18th at 4.45pm , March 4th at 12.15
- Suited to someone:
 - With good literary skills
 - Who is enthusiastic about the club
 - Who is very organised and can meet deadlines
 - Who likes acting on their own initiative

Disciplines

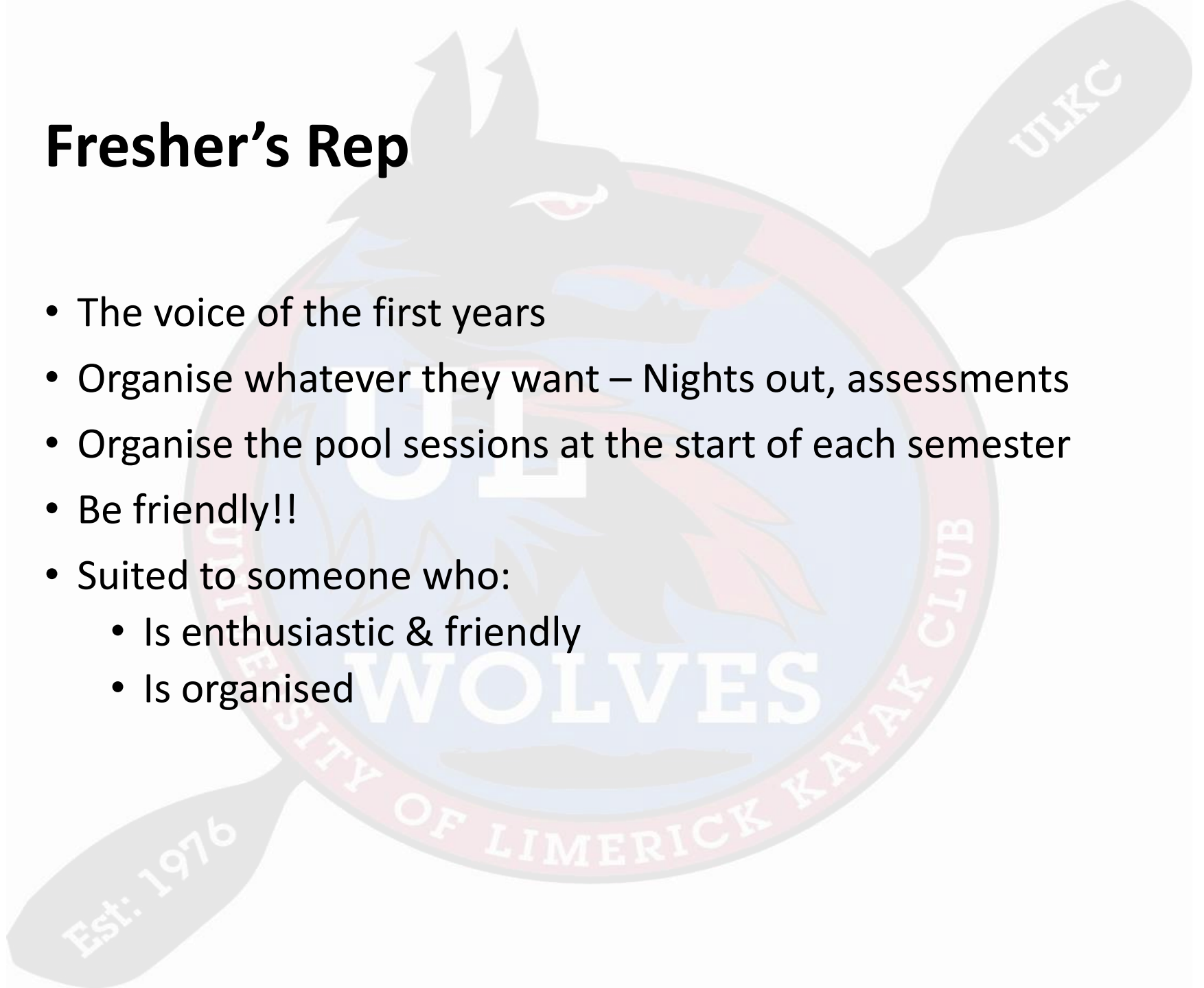
- Promote diversity in the club
- Disciplines include whitewater, freestyle, surf, slalom, marathon, sprint, polo, sea kayaking
- Promote events for the various disciplines, not just the ones we always do
- Suited to someone who:
 - Has knowledge and experience(preferred but not necessary) in the different disciplines
 - Has a good online presence, will see any new events
 - Will encourage others to try new things

Polo

- Promote competitive polo in the club
- Organise the internal polo league
- Help Annie organise MPL
- Resurrect the University Canoe Polo League
- Organise training & pick team for Varsities
- Suited to someone who:
 - Has experience playing polo, knows the rules
 - Has good time & people management skills

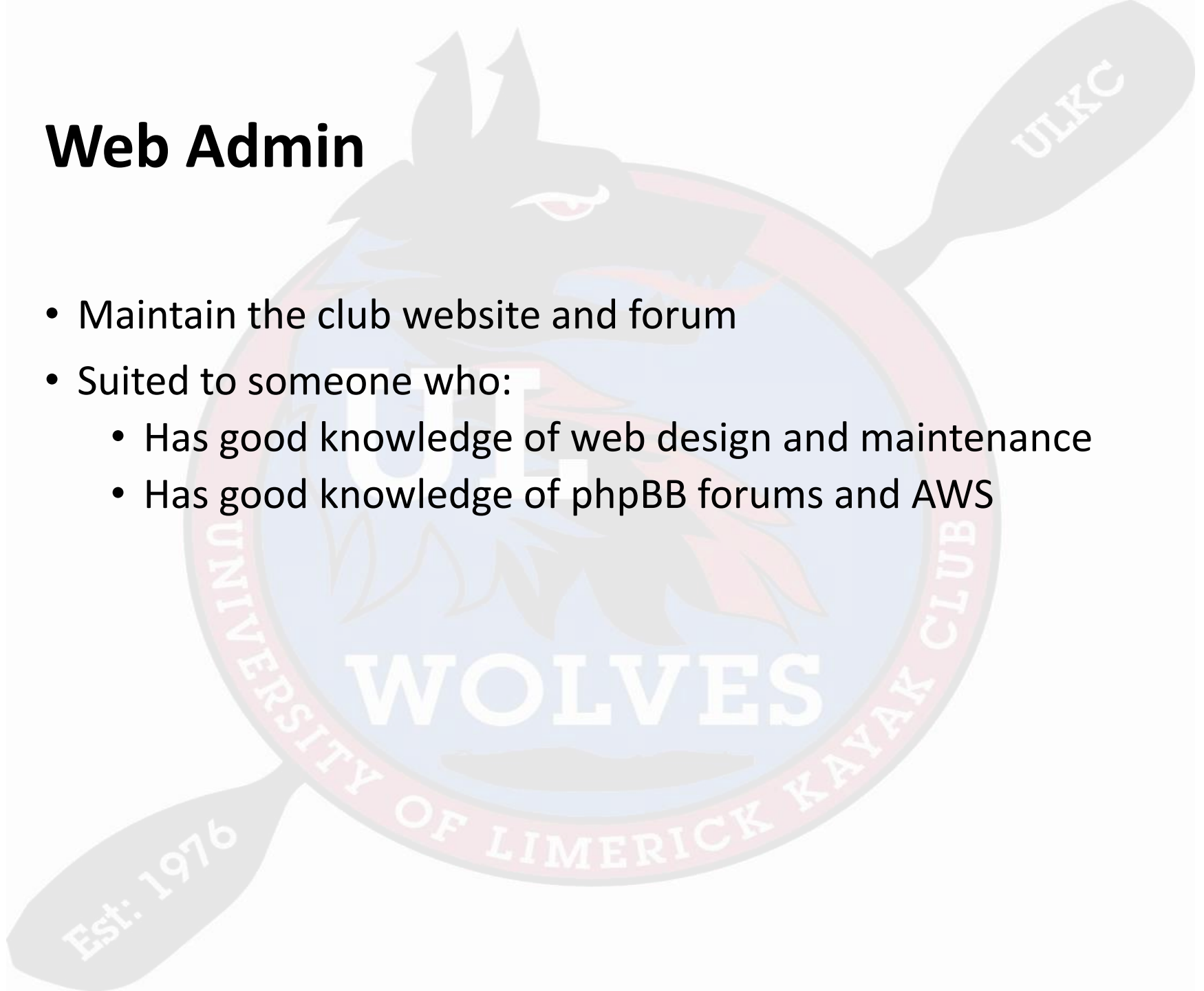
Fresher's Rep

- The voice of the first years
- Organise whatever they want – Nights out, assessments
- Organise the pool sessions at the start of each semester
- Be friendly!!
- Suited to someone who:
 - Is enthusiastic & friendly
 - Is organised



Web Admin

- Maintain the club website and forum
- Suited to someone who:
 - Has good knowledge of web design and maintenance
 - Has good knowledge of phpBB forums and AWS





Good luck to our new committee!

Can the new and old committees please stay for 10 minutes.

