**Handover Meeting Week 5 Spring
19th February 2017**

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| **In attendance:** | Karen O’Sullivan, Karen O’Sullivan, Rhona Crowley, Stephen Watkins, Eoin Watkins, Eoin Hayes, Jessie Langridge, Tom Nash, Anthony McGwyne, Keith O’Brien, Peter Walsh, Sam O’Connor, Amy Dermody, Katie Reidy, Erin Carey, Stephen O’Dea, Eoghan Calnan, Alex Cummins, Daragh Heffernan,  |
| **Apologies:** |  Brian O’Mahony, Shane Desmond, Lauren Kavanagh |

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| **Author :** | Rhona Crowley |
| **Item :** | Varsities Review |
| **Time :** |  |
| **To Be Done :** | All went well. Keep note of the bus company that we used was very good. Running order of UCD was very good, might use as template for next year.  |
| **Doing it :** | **-** |

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| **Author :** | Rhona Crowley |
| **Item :** | C&S Awards and tickets |
| **Time :** |  |
| **To Be Done :** | 18 tickets bought. Make post on buy and swap page to try get more tickets. Make forum post to see what members what to come. |
| **Doing it :** | **Rhona**  |

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| **Author :** | Rhona Crowley |
| **Item :** | GalwayFest |
| **Time :** |  |
| **To Be Done :** | Full fuel subsidy. Look for hostel for the second night for everyone.  |
| **Doing it :** | **Jessie** |

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| **Author :** | Rhona Crowley |
| **Item :** | Second weekend trip  |
| **Time :** |  |
| **To Be Done :** | Forum post to be made for location and date. Ideally camping trip. Note current vehicle bookings and any other available slots |
| **Doing it :** | **Eoin H, Karen**  |

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| **Author :** | Rhona Crowley |
| **Item :** | Level 3 training & assessment  |
| **Time :** |  |
| **To Be Done :** | List made of people going this Sunday. Transport needs to be sorted. Pool training session for people to train before assessments. |
| **Doing it :** | **Stephen, Anthony.** |

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| **Author :** | Rhona Crowley |
| **Item :** | New committee aims  |
| **Time :** |  |
| **To Be Done :** | Regular freestyle training sessions. More beginner polo sessions.  |
| **Doing it :** | **-** |

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| **Author :** | Rhona Crowley |
| **Item :** | Beginners polo |
| **Time :** |  |
| **To Be Done :** | Internal polo league being organised for Week 7. Training for summer competitions in Killaloe and Irish open to be organised and advertised. |
| **Doing it :** | **Alex** |

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| **Author :** | Rhona Crowley |
| **Item :** | Trips policy |
| **Time :** |  |
| **To Be Done :** | Lots feedback from Paul Lee to be analysed. Everyone read draft and give opinions of what they like or don’t like. |
| **Doing it :** | **Everyone** |

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| **Author :** | Rhona Crowley |
| **Item :** | River Cleanup |
| **Time :** |  |
| **To Be Done :** | Organised for 11th March. Liaising with other clubs to get as many people out on the day. Forum post to be made to ask for volunteers |
| **Doing it :** | **Eoin H** |

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| **Author :** | Rhona Crowley |
| **Item :** | Handover docs  |
| **Time :** |  |
| **To Be Done :** | Only 2-3 docs not published. All new committee to read through new ones. |
| **Doing it :** | **Everyone** |

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| **Author :** | Stephen O’Dea |
| **Item :** | Boathouse keys |
| **Time :** |  |
| **To Be Done :** | New list to be made for the semester. List of people made for new people asking to be on the list. |
| **Doing it :** | **Eoghan, Eoin H** |

**AOB:**

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| **Author :** | Katie  |
| **Item :** | Bank Mandate  |
| **Time :** |  |
| **To Be Done :** | New list of people to be made for the bank mandate, (Eoin H, Amy, Stephen, Anthony) |
| **Doing it :** | **Amy** |

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| **Author :** | Alex  |
| **Item :** | Varsities Committee |
| **Time :** |  |
| **To Be Done :** | Post to be made about organising an Alps/Varsities Info night in week 7 |
| **Doing it :** | **Erin, Karen, Eoin H** |

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| **Author :** | Amy |
| **Item :** | Boats |
| **Time :** |  |
| **To Be Done :** | Amy wants a up to date list of boats for buying/selling for the budget. |
| **Doing it :** | **Daragh, Alex** |